

Add Alt Text to an Uploaded Image

- Once you've added your image as you typically do, double click on the photo to display the box below.
- Enter a description in the box called ALTERNATIVE TEXT. This allows assistive devices to "read" the image for vision impaired individuals.
- Please be sure the image width is set to 480. This fits the configuration of the webpage and will automatically set the height of the image so that it is not distorted.

The screenshot displays the 'Edit News Component' interface. At the top, there is a 'Return to Article List' button. Below it, a navigation bar includes 'Article Text', 'Images', 'Attachments', and 'Placement'. The main content area is titled 'Edit 'Ms. Yanora's' and shows a form with fields for 'Article Title' (containing 'Ms. Yanora's 4th Grade Class Cr...') and 'Subheader'. A preview of an image is visible at the bottom. A dialog box titled 'IMG' is open, showing the 'General' tab. The 'Alternative text' field is highlighted with a red box and contains the text 'Ms. Yanora's Class'. The 'Width' field is also highlighted with a red box and contains the value '480'. The 'Height' field contains '640'. The 'Constrain Proportions' checkbox is checked. A blue arrow points from the 'Alternative text' field to the 'Alternative text' label in the background form. Another blue arrow points from the 'Width' field to the 'Width' label in the background form.